



CROSSROADS FEST 2019

CRAFT AND VENDOR SHOW

We are looking forward to our upcoming 43rd Annual Crossroads Fest and we welcome you to participate in our 8th Annual Craft and Chamber Member Show!

Date: August 3, 2019

Set Up: 9am–11am

Show Hours: Sat.11-5

Space size is 10 x 10 within an outdoor TENTED AREA provided by the Chamber. One 8' table and 2 chairs will be provided. If you need another set, an additional \$10 will be charged. Applications must be received no later than July 13, 2019 **or until all spaces are filled. All exhibitors must keep their booths open from 11am-5pm.** Any vendors leaving early will not be invited to return to subsequent events.

Fee:

Crafter & Non-Profits	10 x 5 space	\$45
Crafter & Non-Profits	10 x 10 space	\$60
Chamber Member	10 x 5 space	\$45
Chamber Member	10 x 10 space	\$60
Non-Chamber Business	10 x 5 space	\$85
Non-Chamber Business	10 x 10 space	\$100

Participation is open to Crafters of HANDMADE items only. Home Party/Direct Sales businesses may be represented by only ONE sales rep/team. Booth assignment in the case of multiple applicants in the same business sector will be based on submission date of application.

Booth numbers will be assigned on a first come/first served basis by the Chamber to allow for the greatest variety of business mix possible. (No Bank next to another Bank, etc.) All vendors will be notified in writing of their booth assignment no later than July 23, 2019. Any further instructions regarding load in of items will be included in that notification.

Registration can be completed on-line or checks can be made payable to SHOREWOOD AREA CHAMBER OF COMMERCE. Checks will be returned if not correctly completed and your spot in line of preference will be lost. Completely fill out **BOTH PAGES** of the application and mail with entry fee to **SHOREWOOD AREA CHAMBER OF COMMERCE, Craft/Vendor Committee, One Towne Center Blvd, Suite #103, Shorewood IL 60404. For more information, call 815-725-2900.**

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Exhibitor hereby covenants and agrees to protect, indemnify, save and keep harmless Shorewood Area Chamber of Commerce, its agents and/or employees against and from all claims, losses, costs, damages, or expenses of any kind or nature, whatsoever arising out of or from (i) any accident or occurrence in, on, or at the Craft & Vendor Show locations; and (ii) any act or omission of Exhibitors, its employees, servants, agents and/or invitees, (iii) any act of terrorism or any act of God. All Exhibitor personal property of any kind or description which may be at any time on the Craft & Vendor Show premises shall be there at Exhibitors sole risk and the organizer shall not be liable for any damages to said property caused in any manner whatsoever. Exhibitor guarantees and warrants to Shorewood Area Chamber of Commerce that each item it places in the show for sale are legal to be sold in Will County, State of Illinois and that any applicable sales taxes are for the account of the Vendor. Exhibitor agrees to follow all rules and regulations promulgated by Shorewood Area Chamber of Commerce.

Signature: _____ Date : _____

EVENT GUIDELINES

- Obey all posted parking signs, this includes handicapped parking spaces during load in and load out. No vehicles are allowed to be parked in immediate proximity to your booth at any time.
- Tent area will NOT be adjacent to parking. You WILL be allowed to pull up to the tent for unloading and then move your vehicle to designated parking spot. No assistance in bringing items to and from your vehicle is available. Vendors arriving after designated load in times will be required to be prepared to transport your items to your vehicle from the parking area.
- One 10x10 space is included in your fee. (1) 8' table and 2 chairs will be provided. If you would like an additional table and chairs, you may request them at an additional cost.
- All products displayed for sale are the property of the seller. Any Sales Taxes legally required must be submitted by the seller.
- No early takedowns.
- NO electricity is available in vendor area.
- Exhibitors must properly dispose of all garbage after takedown.
- No photographing of other exhibitors products or booths allowed.
- Events such as contests, drawings or give-a-ways may be conducted within your designated booth space. However, please do not encroach upon other vendor areas, spill over into the common area or play music such as to disturb the smooth administration of your neighbors' booths.

Please be courteous and respectful to all customers, fellow exhibitors, and event staff.

Initial Acknowledgement of Rules: _____

PLEASE PRINT ALL FURTHER INFORMATION

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Eve Phone _____

E-Mail _____

Type of Craft _____

PLEASE LIST MAJOR TYPES OF ITEMS YOU WILL BE BRINGING ON A SEPARATE SHEET AND ATTACH WITH THIS APPLICATION ALONG WITH YOUR PHOTOGRAPHS

# of Crafter Spaces:	@\$45 _____	@ \$60 _____
# of Chamber Member Spaces:	@\$45 _____	@ \$60 _____
# of Non-Chamber Member Spaces:	@\$85 _____	@\$100 _____
# of additional Tables & 2 chairs at \$10 each	_____	

License Plate car #1 _____

Show Date: Crossroads Fest Saturday August 3, 2019

Applications Accepted until July 13, 2019 or until all spaces filled. Notification of booth assignment no later than July 23, 2019.

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For Office Use Only: Sp. # _____ Ck# _____ Amt _____ Date _____

Date Recd _____ Date ent. _____ Acc. Sent _____